

ASSESSMENT SUB (STANDARDS) COMMITTEE

Wednesday, 5 February 2020

Minutes of the meeting of the Assessment Sub (Standards) Committee held at the Guildhall EC2 at 1.00 pm

Present

Members:

Randall Anderson (Chairman)
Henry Colthurst

Vivienne Littlechild
Elizabeth Walters

Officers:

| | |
|--------------------|---------------------------|
| Gemma Stokley | - Town Clerk's Department |
| Antoinette Duhaney | - Town Clerk's Department |
| Kristina Drake | - Communications Team |

In Attendance:

Joanne Clement – Counsel, 11KBW

1. APOLOGIES

There were no apologies.

2. DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. ELECTION OF CHAIRMAN

Randall Anderson indicated his willingness to stand for Chairman. With no other Panel member expressing a willingness to serve, Mr Anderson was duly appointed and took the Chair.

4. MINUTES

The public minutes of the meeting held on 3 December 2019 at which this complaint had previously been listed but had been deferred following the decision of one previous panel member to recuse themselves from determining it were considered and approved as a correct record.

5. SUB COMMITTEE TERMS OF REFERENCE

The Sub Committee formally received their Terms of Reference.

RECEIVED.

6. COMPLAINTS PROCEDURE

The Sub Committee formally received the document entitled 'How Complaints Submitted to the City of London Corporation relating to the Member Code of Conduct will be Dealt With'.

RECEIVED.

7. **MEMBERS' CODE OF CONDUCT AND GUIDANCE**

The Sub Committee received the document entitled 'Code of Conduct for Members in respect of the City of London Corporation's Local Authority, Police Authority and Non-Local Authority Functions' and the accompanying guidance to this.

RECEIVED.

8. **PROTOCOL ON MEMBER/OFFICER RELATIONS**

The Sub Committee formally received the Protocol on Member/Officer Relations.

RECEIVED.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

11. **EXCLUSION OF THE PUBLIC**

RESOLVED– That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

| <u>Item No.</u> | <u>Paragraph No(s).</u> |
|-----------------|-------------------------|
| 12 | 2 |
| 13 | 1 & 2 |
| 14-15 | - |

12. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 3 December 2019 at which this complaint had previously been listed but had been deferred following the decision of one previous panel member to recuse themselves from determining it were considered and approved as a correct record.

13. **ALLEGED BREACH OF THE MEMBERS' CODE OF CONDUCT**

The Sub Committee considered a report of the Comptroller and City Solicitor presenting for assessment a complaint alleging a breach of the Members' Code of Conduct.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions in the non-public session.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration in the non-public session.

The meeting closed at 2.41 pm

Chairman

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